

OXFORD PLANNING COMMISSION

Minutes – April 9, 2019

MEMBERS: Jonathan Eady, Chair; Laura McCanless, Vice-Chair; Zach May, Secretary; Mike Besaw, Juanita Carson, and Mike McQuaide.

STAFF: Matthew Pepper, city manager and zoning administrator.

GUESTS: Forrest and Evelyn McCanless; Hugh Tarbutton; Art and Laurie Vinson; Aaron Scranton, Alternative Energy Southeast; Don Moreland, Georgia Solar Energy Association.

OPENING: At 7:00 PM, Mr. Eady called the meeting to order and welcomed the guests.

MINUTES: Upon motion of Mr. May, seconded by Ms. Carson, the minutes for the meeting of March 12, 2019 were adopted. The vote was 6-0.

HUGH TARBUTTON (1105 Wesley Street): The Commission reviewed the three development permit applications presented by Mr. Tarbutton. Regarding the application for the outbuilding, the Commission discussed what materials will be used for the siding and roof. In addition, Mr. Tarbutton explained that he plans to provide water and sewer service from an existing tap line located on the property and the electric service from an existing pole located on the back right of the proposed structure. Mr. Tarbutton informed the Commission that he might move the building a few feet north in order to avoid damaging the root structure of an existing pecan tree.

Upon motion of Ms. McCanless, seconded by Mr. McQuaide, the Planning Commission approved the development permit application to demolish and remove an existing corn crib structure. The vote was 6-0.

Upon motion of Mr. May, seconded by Mr. Besaw, the Planning Commission approved the development permit application to construct a new 20' x 30' outbuilding with an 8' x 28' covered porch and a 20' x 28' bluestone patio and fire pit. The vote was 6-0.

Upon motion of Ms. McCanless, seconded by Ms. Carson, the Planning Commission approved the development permit application to perform land disturbance activities to repair an existing pond. The vote was 6-0.

ART AND LAURIE VINSON (903 Asbury Street): Mr. Vinson explained that the water, sewer, and electric service for the new building will be provided by installing laterals off the existing lines running to the residence. In addition, the Commission stated that as part of the building permit process the applicant will need to provide a document depicting the finalized location of the utility lines followed by an inspection of the lines once they are installed.

Upon motion of Ms. Carson, seconded by Ms. McCanless, the Planning Commission approved the development permit application to install water, sewer, and electrical lines to an accessory dwelling unit. The vote was 6-0.

LAURA AND FORREST MCCANLESS (1003 Wesley Street): The Commission determined that the dwelling is currently located within the front build-to line, and side and rear setbacks. The Commission discussed the proposed location of the solar array as it relates to the city's current aesthetics standards. In addition, the Commission explained the building permitting process to complete the installation of the solar array.

Upon motion of Mr. Besaw, seconded by Ms. Carson, the Planning Commission approved the development permit application to install a solar array to the south-facing roof of their residence with the accompanying electrical interface. The vote was 5-0, with Ms. McCanless abstaining.

ADJOURNMENT: Mr. Eady adjourned the meeting at 7:50 PM.

Approved by:

Zach May, Secretary